

POSITION DESCRIPTION

TITLE:	School Psychologist	SUPERVISOR:	Director of Special Education
DEPARTMENT:	Special Education	CLASSIFICATION:	Certified

I. **Accountability Objectives:**

Within each assigned school building, the school psychologist provides consultation, assessment, intervention services, direct services and case coordination. Some differences in position expectations exist, however, between the pre-school, elementary and secondary levels.

II. **Position Characteristics:**

Salary: To Be Determined

Length of Contract: 200 Days

III. **Position Relationships:**

Reports to: Director of Special Education

Coordinates with: Director of Special Education; building principals; instructional and support staff; parents and community resource people

IV. **Position Qualifications:**

A. Required Experience and Training:

Wisconsin DPI certification as a school psychologist.

B. Desired Qualifications:

1. Ability to facilitate problem-solving strategies with students, parents, school staff and community agencies.
2. Ability to develop and implement effective interventions for emotional, behavioral and learning concerns.
3. Comprehensive knowledge of and ability to apply federal and state laws pertaining to special education.
4. Excellent communication skills and a proven ability to work effectively as part of a team.
5. Proficiency in assessing preschool through adult students in all areas related to student learning and behavior.
6. Ability to assist/facilitate system changes with the District.

V. **Position Responsibilities:**

A. Consultation and Collaboration

Provides consultation to administrators, teachers, parents, students, support staff, community agencies, and other individuals and agencies through vehicles such as Student Support Teams (SST), Individual Education Plan (IEP) Teams, Parent/Teacher conferences, Parent Education/Advisory groups, and participation on community boards and task forces.

- B. Data Based Decision Making and Assessment
 - 1. Screens for suspected disabilities in preschool, school-age and transfer students.
 - 2. Evaluates students with or suspected of having a disability.
 - 3. Conducts general education screening and evaluation involving academic abilities, promotion/retention, ADHD, gifted/talented, mental health issues and other areas.
 - 4. Provides written and oral communication of assessment findings.
 - 5. Analyze subpopulation data by disaggregating RTI and other district assessments.
- C. Intervention and Instructional Support. The school psychologist provides:
 - 1. Direct services to students—counseling, designing and implementing classroom behavior management programs, facilitating support groups, assisting in SOS interventions, discussing mental health issues in general education classes, observation of classroom behavior, crisis intervention, child advocacy.
 - 2. Direct services to parents—home visits, parent education groups, parent/school conferences, provision of information regarding community resources.
 - 3. Staff development for school staff, parents and other professionals.
 - 4. Action research.
- D. Coordination. The school psychologist serves as:
 - 1. Ensure due process is followed and coordinate the IEP team process.
 - 2. Liaison with community agencies.
 - 3. Preventative and responsive services such as assisting with RTI process, and facilitating problem solving teams at the PBIS tier II levels. Also participating on the Crisis Management Team.
 - 4. Use subpopulation data to assist with the curriculum and/or district assessment decision making process.
- E. Performs other duties as assigned.